

Careers
Curriculum Overview

Year 11	Topic	Students Learn
Autumn 1	BTEC Level 1 Introductory Diploma in Vocational Studies	<ul style="list-style-type: none"> • How to develop the skills and behaviours needed to progress to the next stage of their learning • Identify progression opportunities • How to create a plan to enable them to get there
Autumn 2	Unit: Developing a Personal Progression Plan	
Spring 1	BTEC Level 1 Award in Workskills	<ul style="list-style-type: none"> • Know what skills and behaviours are • Appreciate different skills and behaviours needed in different job roles • Know the possible positive impact of having the required skills and behaviours • Compare own skills and behaviours with those required for an identified job role • Know who can support the development of own skills and behaviours
Spring 2	Unit: Considering your own work-related skills and behaviours	
Summer 1	BTEC Level 1 Award in Workskills	<ul style="list-style-type: none"> • Where job vacancies can be found • Describe the importance of the information that may be provided by a job advertisement/application pack • Describe information that may be required when applying for a job • List different places where they might find job vacancies • Describe bits of information that may be provided by those advertising a job • Describe the various information that they may be required to provide when applying for a job • Explore and select an appropriate job to apply for • Complete a job application and covering letter • Select a job to apply for
Summer 2	Unit: Selecting and Applying for a job	